**Texas Community Development Block Grant**

**Phase Two Solicitation for Administrative Services**

**Request for Project-Specific Proposal**

|  |  |
| --- | --- |
| Applicant Community: |  |
| Name of Firm Solicited: |  |
| Firm Address: |  |
| Date Phase 2 Solicitation Sent: |  | Date Response Due: |  |
|  |  |
| Description of Anticipated Project: |  |
| Anticipated Scope of Work:(check services requested) | * Application Preparation Services
* Basic Contract Implementation Services
* Assistance for Acquisition of Real Property
* Compliance with federal Labor Standards (for construction contracts)
* Section 106 compliance
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
|  |  |
| Evaluation Criteria(provide for each):* the maximum number of points;
* categories such as Very Important, Somewhat Important, or Minor Importance; or
* other indication of the relative importance of the criteria
 | **Criteria** | **Maximum Score or****Relative Importance** | **Not Used** |
| Experience |  |  |
| Prior Work Performance |  |  |
| Capacity to Perform  |  |  |
| Proposed Cost (required) |  |  |
| Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
| Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  |
|  |  |
| Send Response to: | Name |  |
| Address |  |