**Texas Community Development Block Grant**

**Phase Two Solicitation for Administrative Services**

**Request for Project-Specific Proposal**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Applicant Community: |  | | | | | |
| Name of Firm Solicited: |  | | | | | |
| Firm Address: |  | | | | | |
| Date Phase 2 Solicitation Sent: |  | | Date Response Due: | |  | |
|  |  | | | | | |
| Description of Anticipated Project: |  | | | | | |
| Anticipated Scope of Work:  (check services requested) | * Application Preparation Services * Basic Contract Implementation Services * Assistance for Acquisition of Real Property * Compliance with federal Labor Standards (for construction contracts) * Section 106 compliance * Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
|  |  | | | | | |
| Evaluation Criteria  (provide for each):   * the maximum number of points; * categories such as Very Important, Somewhat Important, or Minor Importance; or * other indication of the relative importance of the criteria | **Criteria** | | | **Maximum Score or**  **Relative Importance** | | **Not Used** |
| Experience | | |  | |  |
| Prior Work Performance | | |  | |  |
| Capacity to Perform | | |  | |  |
| Proposed Cost (required) | | |  | |  |
| Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  | |  |
| Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  | |  |
|  | | | | | |
|  |  | | | | | |
| Send Response to: | Name |  | | | | |
| Address |  | | | | |