



TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**

**Texas Community Development Block Grant Program**

2024 Downtown Revitalization Program &

Colonia Fund: Construction



# **NEW!** Application Process

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- Two-Part application process
  - Community Application
  - Project Application

Community Application (Part 1)

Deadline = **April 3, 2024, 11:59PM  
CST**

# Application Timeline

Submit  
Community App  
(part 1) in TDA-  
GO  
April 3, 2024

TDA staff  
scoring review  
and invite apps  
in funding range  
~April 15, 2024

Submit Project  
App (part 2) in  
TDA-GO  
August 30,  
2024



# Resources

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- Application Guidance
- Appendix A – Citizen Participation
- Appendix B – Scoring Data
- Appendix C – step-by-step instructions
  
- Webinars galore! [See TxCDBG Training Page](#)



# Community Application Steps

Task/Step	Date to Complete
Create Application in TDA-GO	
Publicize Notice of Public Hearing	March 29, 2024
Conduct Public Hearing	April 2, 2024
Develop Community Needs List	
Adopt local governing body resolution(s)	April 3, 2024
Complete and submit Community Application in TDA-GO	April 3, 2024



# Step 1: Initiate Application

Local staff login to TDA-GO system and create new application.

The screenshot shows the TDA-GO system dashboard. The 'Initiate New Application' section is circled in red. It contains a table with the following data:

Name	Provider	Availability	Description
CDBG - Colonia Fund - Construction - 2023	TXDOA Provider UAT	7/25/2022 7:00:00 AM - Open Ended	
CDBG - Colonia Fund - Construction - 2024	TXDOA Provider UAT	1/25/2024 12:00:00 AM - Open Ended	
CDBG - Colonia Fund - Planning - 2023	TXDOA Provider UAT	7/25/2022 8:00:00 AM - Open Ended	
CDBG - Colonia Self-Help Centers Program - 2023	TXDOA Provider UAT	7/25/2022 12:00:00 AM - Open Ended	
CDBG - Downtown Revitalization Program - 2024	TXDOA Provider UAT	1/1/2024 12:00:00 AM - Open Ended	

Add additional staff, as needed. Complete Support Ticket to add third-party users to document.



## Step 2: Publish Public Notices

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- Schedule public meeting to discuss community needs and solicit input citizens.
- **Hearing must be conducted between Sept. 1, 2023 and April 2, 2024**
- See App Guide for public notice requirements, Appendix A for public notice format



## Step 3: Conduct Public Hearing

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- See App Guide for topics that must be covered during meeting.
- **NEW!** Sample script available in Appendix A
- Meeting minutes and notes should be retained locally for future reference



## Step 4: Develop Community Needs List

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- Identify 10-15 community needs
- App guides provide “common” needs section for reference
- Email [CDBGApps@texasagriculture.gov](mailto:CDBGApps@texasagriculture.gov) for assistance



## Step 5: Adopt resolution(s)

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- Local government to authorize submission of Community Application
- Required resolution format provided in Appendix A – update fillable information fields prior to adoption.



## Step 6: Complete Community Application in TDA-GO

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- Complete forms in TDA-GO application and submit!
- **NEW** – no certification page in Community App (Part 1).

Walk-through application at end of presentation 😊

TxCDBG Program

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Downtown Revitalization Program (DRP)



# Program Goal and National Program Objective (NPO)

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- DRP provides funding for infrastructure improvements to promote **pedestrian-centered economic activity**.
- NPO: Elimination of slum and/or blighted conditions



# Definition of a Downtown Area

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- a. The city's historic area of commerce or economic center of the community;
- b. The area around the courthouse or city square, if the improvements will primarily serve non-governmental buildings; and/or
- c. The primary business or retail district for the community that does not include single-family dwellings.



# Eligible Applicants

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- Incorporated municipality
  - Downtown District; or
  - THC Main Street Community



# Program Funding

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- Grant award of \$500,000
- Minimum match amount \$17,500



# Community Needs List

Community Need	Action to Address Need	Activity Category
Sidewalks are deteriorated and unsafe	Replace sidewalks in multiple locations	03L
Businesses in the downtown area are not accessible due to difference in door frame heights and lack of curb cuts	Install ADA-compliant ramps and level sidewalks	03L
Downtown area is unlit at night	Install street lights on north-south roads in the downtown area	03L
Streets in the downtown area are deteriorated	Reconstruct roads in the downtown area	03K
Poor drainage leads to flooding and deteriorating infrastructure	Install drainage features to direct stormwater away from buildings and infrastructure	03I or 03K



# Program Priority

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- Downtown Program:
  - 51% of funds towards sidewalk improvements and related accessibility improvements that comply with ADA
- Main Street Set-aside:
  - Project must be consistent with Main Street workplan submitted for Main Street American annual Accreditation



# Main Street reporting to THC

## 1. Program Category\*

Main Street Set Aside (THC Designated Main Street) ▼

Current Main Street  
Program Work Plan  
\*

Select *Drag Files Here*

Number of  
consecutive  
quarterly reports  
submitted to THC  
for the most recent  
ten year period. \*

quarters



# Scoring

2024 Scoring Factors	Points
Median Household Income	10
Unemployment Rate	5
Match Ratio	15
Economic Development Tax	10
Benefit to Low-to-Moderate-Income Population	5
Previous Funding	15
Main Street/Downtown Revitalization Participation	10
Past Performance	15
<b>Total Points</b>	<b>85</b>



# Scoring Factor: Match Ratio

Match Ratio	15 Points
A minimum 3.5% cash match is required (\$17,500)	
Match equals at least 5% (\$25,000)	5
Match equals at least 7% (\$37,500)	10
Match Ratio at least 10% (\$50,000)	15

TxCDBG Program

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Colonia Fund: Construction (CFC)



# Program Goal and NPO

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- CFC provides funding for public improvements designated for the **benefit of Colonia residents**
  - Project located within colonia community
  - Primarily benefits colonia residents

NPO: LMI Area Benefit



# Eligible Applicants

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- Counties within 150 miles of the Texas-Mexico border
  - Non-entitlement (with exception to Hidalgo)
  - Not located in Community (MSA) with population greater than 1M
  - Adopted Model Subdivision Rules
  - [Participating in the TxCDBG 2022 Colonia Planning and Needs Assessment](#)

\*County may apply for projects involving water systems, utility districts, etc.

\*See App Guide for list of eligible counties and contact TDA for additional guidance.



# 2024 Colonia Fund Construction

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- Grant Amount: \$1,000,000
- Annual Application Cycle



# Community Needs List

Community Need	Action to Address Need	Activity Category
Lack of public water / wastewater systems	Install new first-time service water and wastewater lines, including house-to-line connections in [names of colonias]	03J or 14A
Existing water / wastewater lines are inadequate and/or deteriorated, resulting in water loss and failure to maintain adequate pressure	Replace existing water / wastewater lines in [names of colonias]	03J
Treatment plant does not meet TCEQ standards	Replace or improve water treatment system equipment for [names of colonias]	03J
Streets are deteriorated, resulting in damage to vehicles and limited access for residents	Reconstruct roads in [names of colonias]	03K
Lack of drainage improvements results in flooding during normal or heavy rain events, damaging infrastructure and private property	Install and/or improve drainage facilities, roads-side drainage channels, and other drainage improvements in [names of colonias]	03I
Poor housing conditions, resulting in unsafe living conditions	Rehabilitate owner-occupied and/or non-profit owned housing units	14A



# Program Priority

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- At least **51%** of project must principally address basic infrastructure or housing
  - Water
  - Sewer
  - Housing



# Eligible Project Area

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- **Colonia:**
  - Identifiable community
  - Unincorporated
  - Located within 150 miles of the Texas-Mexico Border
  - Existed as a colonia prior to 1990 under the Cranston-Gonzalez Act
  - Is defined by a set of criteria:
    - Lack of potable water supply;
    - Lack of adequate sewage systems; and/or
    - Lack of decent, safe and sanitary housing



# Scoring

	Scoring Element	Maximum Points	Source Data
1.	<b>Previous Funding (2024-26)</b>		TxCDBG Grant History Report
	0 CFC Awards	50	
	1 CFC Awards	0	
2.	<b>Identified Colonia Communities</b>	20	TxCDBG Colonia Inventory
	<b>Total Points:</b>	<b>70</b>	



# Scoring

## Appendix B

County	# Colonias		County	# Colonias		County	# Colonias
Hidalgo	937		Midland	15		Culberson	2
El Paso	332		Pecos	14		Terrell	2
Starr	255		Kerr	13		Crane	2
Cameron	206		Presidio	9		Ector	1
Jim Wells	113		Frio	9		Jeff Davis	1
San Patricio	108		Jim Hogg	8		Kenedy	1
Maverick	72		Ward	8		Winkler	1
Webb	60		Dimmit	7		Kimble	0
Zapata	42		Edwards	7		Blanco	0
Nueces	38		La Salle	7		Gillespie	0
Duval	32		Refugio	7		Glasscock	0
Bee	30		Crockett	6		Live Oak	0
Brooks	25		Hudspeth	6		Loving	0
Val Verde	22		Kinney	6		McMullen	0
Kleberg	21		Upton	6		Menard	0
Uvalde	19		Irion	4		Runnels	0
Willacy	17		Schleicher	4		Sterling	0
Real	16		Brewster	3		Sutton	0
Tom Green	16		Concho	3			
Zavala	16		Goliad	3			
						Total Colonias	2,532



# 2024 DRP & CFC Applications

## Timeline of Application Process

Task/Step	Date to Complete
Deadline for Community Application	April 3, 2024, 11:59pm CST
Public hearing deadline	
TDA invites highest scoring communities to complete Project Application	Approx.. April 15, 2024

# TxCDBG Program

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## General Requirements & Application Preview



# Existing Grant Progress Thresholds

<b>Fund Category</b>	<b>Progress Threshold #1 applies to Grant Start Date</b>	<b>Progress Threshold #2 applies to Grant Start Date</b>
Community Development Fund (CDV)	12 months prior to due date (4/3/2023)	24 months prior to due date (4/3/2022)
Downtown Revitalization/ Main Street Program	12 months prior to due date (4/3/2023)	24 months prior to due date (4/3/2022)
Colonia Fund (CFC and CEDAP, excluding CSH)	12 months prior to due date (4/3/2023)	24 months prior to due date (4/3/2022)
FAST Fund (CFA)	6 months prior to due date (10/3/2023)	18 months prior to due date (10/3/2022)
State Urgent Need Fund (CSU)	12 months prior to due date (4/3/2023)	18 months prior to due date (10/3/2022)
Rural Economic Development Fund (Stage 1 and 2)	n/a	n/a



# Application Acceptance

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- Not a unit of general local government;
- Applicant is a CDBG Entitlement Program participant;
- Failure to meet Threshold Requirements;
- Did not comply with resolution requirements
- Did not comply with TxCDBG Citizen Participation requirements,
- Did not comply with housing and community development needs prior to submission
- Failure to fully complete all required forms in the TDA-GO system;
- Application contains false information; or
- Applicant does not respond, refuses to respond, or does not provide an adequate response to requests for revisions or additional information within the prescribed timeline.



# Additional Program Information

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- Competitive Procurement – Administration Services and Engineering Services
- National Environmental Policy Act (NEPA) and related Environmental Review
- Uniform Relocation Assistance and Real Property Acquisition Act (URA)
- Competitive Procurement – Construction Services / Materials
- Davis-Bacon Act and related Labor Standards
- Single Audit requirements
- Fair Housing and Civil Rights requirements
- Uniform Administrative Requirements and Cost Principles
- Housing and Community Development Act and related CDBG regulations, including the National Program Objective

Details on grant management and program requirements in TxCDBG Project Implementation Manual



# Application Preview

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- [Demonstration Application](#) CDM
- [Demo Application](#) CFC



[CDBGapps@TexasAgriculture.gov](mailto:CDBGapps@TexasAgriculture.gov)



# Unrelated Topic - for admins

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## **TxCDBG Interested Administrative Service Providers Form**

The Pre-Qualified Provider Method has been discontinued effective September 1, 2023. TDA will no longer solicit or post administrator and planner qualifications as part of a formal procurement process.

TDA will make available the contact information of individuals and firms that have requested to be included as interested service providers. To submit information to be included on this list, please complete the form below:

[TxCDBG Interested Administrative Service Providers Form](#)

