

DOCUMENTING A NATIONAL PROGRAM OBJECTIVE (NPO)

The CD Fund exclusively requires applicants to meet the NPO of benefiting people that are primarily low- to moderate-income (LMI)

- At least 51% of the beneficiaries must be LMI.

DOCUMENTING BENEFICIARIES

What information do we collect?

- Number of beneficiaries
- Income levels

Data sources and methods:

- Low- and-Moderate Income Summary Data (LMISD)
- TxCDBG Survey

Must also provide:

- Race and Ethnicity Data (ACS - DP05)
- Gender Data (ACS - DP05)

LOW- TO MODERATE-INCOME SUMMARY DATA (LMISD)

Contained in an Excel file on TDA website

Contains LMI data for geographic areas

- Cities
- Counties
- CDP/CCD
- Block Groups
- Project must benefit at least 60% of the geographic area for which there is data.

LMISD, cont.

The data:

- Provided in three sets
 - “City- or entity-wide” for entitlement
 - “City- or entity-wide” for non-entitlement
 - All block groups in the entire state
- Does not provide:
 - Number of housing units
 - The POP100 population total
 - Breakouts of very low, low, and moderate income person
 - Split block groups

LMISD, cont.

“Local Units of Gov (Non-Ent)” data

1	Group	geoname	Place	County	lowmod	lowmoduniv	lowmod_pct
1238	PLACES	Bertram city, Texas	07864		925	1,670	55.39%
2870							
2871							
2872							
2873							

LMISD, cont.

“Local Units of Gov (Non-Ent)” data

- Substitution only allowed with institutional data
 - nursing homes
 - housing authority
 - prisons
- Income surveys results cannot be used

LMISD, cont.

“Local Units of Gov (Non-Ent)” data

1	Group	geoname	Place	County	Cousub	lowmod	lowmoduniv	lowmod_pct
2	PLACES	Benjamin city, Texas	07636			145	315	46.03%
3						23	50	46.03%
4						45	50	90.00%
5						213	415	51.33%
6								
7								

LMISD, cont.

“All Block Groups Statewide” data

- No “split block groups”
- To construct “city-wide” data from block groups
 - Combination of “All Block Groups Statewide” data and ACS

LMIS, cont.

“All Block Groups Statewide” data

geoname	countyname	tract	blkgrp	lowmod	lowmoduniv	lowmod_pct
Block Group 1, Census Tract 9501, Anderson County, Texas	Anderson County	950100	1	435	1,405	30.96%
Block Group 2, Census Tract 9501, Anderson County, Texas	Anderson County	950100	2	790	2,090	36.87%
Block Group 3, Census Tract 9501, Anderson County, Texas	Anderson County	950100	3	435	1,860	37.20%
Total population of all block groups:						5,145

Total population of block groups must be within 10% of city actual population to use “as is” - if over 10%, must adjust using ACS data.

LMISD, cont.

County-wide Beneficiaries

- Calculating “county-wide” beneficiaries
 - Including residents in cities
 - Fair grounds, court house, etc.
 - Can use “Local Units of Gov” data

Benefits residents in unincorporated areas

- Excluding residents in cities
 - Street improvements throughout county, etc.
 - Can use “Local Units of Gov” data, but exclude cities

Counties must always exclude ANY entitlement city!!

LMISD, cont.

Group	geoname	Place	County	Cousub	lowmod	lowmod	lowmod_pct
COUNTIES	Tom Green County, Texas		451		41,710	102,505	40.69%
	San Angelo (from entitlement data)				38,855	93,710	41.46%
PLACES	Grape Creek CDP, Texas	50629			1,060	2,885	36.74%
PLACES	Christoval CDP, Texas	14872			210	445	47.19%
Total of Cities:					40,125	97,040	
County's Unincorporated Population:					1,585	5,465	29.00%

LMISD, cont.

Target Areas

- Counties
 - Identify block group(s)
 - Use “All Block Groups Statewide”
- Cities
 - Identify block group(s)
 - Use method used in constructing “city-wide” data



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SURVEYS



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SURVEYS, cont.

Now, two types of survey questionnaire!

- 1) Typical survey questionnaire
 - Captures 30/50/80 income levels
 - MUST be used in direct benefit activities (housing, yard lines, rehabilitation, etc.)
- 2) Pared down questionnaire
 - Only captures high or low income data (basically, are you LMI or not?)
 - Can be used in all general surveys that are not documenting a direct benefit



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SURVEYS, cont.

- Minimum 80% response rate with 100% effort (two attempts per house)
- Random sample required if surveying >200 households
- Approved surveys are good for 5 years (for the 2017-2018 cycle, surveys from 3/1/12 are OK)
- Location Form must also be submitted



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SURVEYS, cont.

- For random sample surveys, we only count Sample Pool responses.
- Vacancies are not counted.
- Non-responses count as a non-LMI response at the average family size of all respondents (survey tab will calculate this)

SURVEYS, cont.

Random Sampling

- Do I have to sample?
 - Only if you're surveying 200 households or more, but optional otherwise

How do TxCDBG random sampling procedures work?

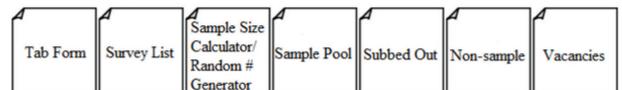
SURVEYS, cont.

The screenshot shows the 'Random Sampling' tool interface. Annotations include:

- A red box pointing to the 'Sample Size Calculator' section with the text: 'The Sample Size Calculator determines the size of the sample.'
- A red box pointing to the 'Random Number Generator' section with the text: 'The Random Number Generator decides which questionnaires will be in the sample.'
- A red box pointing to the 'Texas CDBG' watermark with the text: 'The watermark must appear on the printout!'
- A red box at the bottom with the text: 'Applicants can generate more numbers than required so the non-sample group can be used to replace non-responses in the sample.'

SURVEYS, cont.

Survey forms must be in the following order:



(Only random sample surveys will include the Sample Size Calculator/Random Number Generator, subbed-out questionnaires, and non-sample questionnaires.)

BENEFICIARY DATA

"Can i submit my beneficiary date before submitting my application for "pre-approval?"

YES! Submit to up to a week before the deadline.



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