



Texas Community Development Block Grant Program

2027-2028 Community Development Fund

Application Guide – Community Application

For assistance: CDBGApps@TexasAgriculture.gov

Table of Contents

Overview of Texas CDBG Program	2
TxCDBG Goals and Objectives	2
TxCDBG Application Process	2
Timeline of the 2027-2028 Application Process	2
Application Guide – Community Application Guide	3
TxCDBG Community Development Fund Guidelines	3
Goal and Overview	3
National Program Objective	3
Eligible Projects	5
Eligible Project Area	5
Eligible Activities	5
Eligible Associated Activities	6
Eligible Activities - Regional Priorities	5
Ineligible Project Activities	6
Additional Program Information	6
Application Acceptance	7
Steps in Community Application Process	8
Step 1: Create application in TDA-GO	8
Step 2: Develop community needs list	8
Step 3: Adopt the necessary local governing body resolution committing to the grant application	9
Resolution: Community Commitment	9
Step 4: Complete and submit the Community Application in TDA-GO	9
Scoring Criteria	9
Regional Project Priorities – 50 Points	10
Unified Scoring Committee (USC) Scoring Factors	10
State Selected Scoring Factors	12
Appendix A – Community Application Public Participation	13
Required Format - Application Resolution	13
Appendix B – Community Application Scoring Elements	14
Appendix C – Community Application TDA-GO Instructions	14
Appendix D – TxCDBG Activity Code Reference Table	15

Overview of Texas CDBG Program

TxCDBG Goals and Objectives

The goal of the Texas Community Development Block Grant (TxCDBG) Program is to develop viable communities by providing decent housing and a suitable living environment, as well as by expanding economic opportunities, principally for persons of low-to-moderate income. In awarding funding pursuant to Texas Government Code, Section 487.351(c), the Texas Department of Agriculture (TDA) shall give priority to eligible activities in the areas of economic development, community development, and rural health to support workforce development.

The objectives of the TxCDBG Program are:

1. To improve public facilities to meet basic human needs, principally for low- to moderate-income persons;
2. To improve housing conditions, principally for persons of low-to-moderate income;
3. To expand economic opportunities by creating or retaining jobs, principally for low-to-moderate income persons; and
4. To provide assistance and public facilities to eliminate conditions hazardous to the public health and of an emergency nature.

TxCDBG Application Process

TDA accepts CDBG applications in a two-stage process.

1. **Community Application:** The initial application containing basic information required to determine a community's TxCDBG eligibility and to calculate scores for competitive grants. A specific project is not identified at this time.
2. **Project Application:** Applicants whose Community Applications scored within funding range will be invited by TDA to submit a Project Application with complete project information.

Timeline of the 2027-2028 Application Process

Task/Step	Date to Complete
Community Application	
TDA releases Community Application	September 15, 2026
Community Application webinar	September 25, 2026
Adopt local governing body resolution to apply	November 15, 2026
Complete and submit TDA-GO Community Application	November 19, 2026
Project Application – key dates	
TDA invites highest scoring communities to complete Project Applications	Approx. December 15, 2026
Conduct public hearing & submit basic project info	February 1, 2027
Adopt Signatory resolution	June 1, 2027
Submit application in TDA-GO	June 1, 2027

Application Guide – Community Application Guide

TxCDBG Community Development Fund Guidelines

Goal and Overview

The goal of the Community Development Fund (CD) is to provide funding for infrastructure improvements that meet a federally mandated National Program Objective (NPO), under a variety of community-decided priorities. The CD program is flexible and supports numerous eligible activities. Common projects include public facilities improvements, such as water and wastewater infrastructure and street reconstruction.

The Community Development Fund is the largest fund category in the TxCDBG Program. Funding is available through a competition in each of the 24 state planning regions. Funds are allocated to each state planning region to ensure a broad geographic distribution of projects as described in the one-year action plan. Additional funds deobligated from previous awards may be made available using the same formula. To maximize the number of awards granted, funding reserved for regions that do not have an eligible application will be reallocated to other regions.

Community Application Due Date	November 19, 2026, 11:59 p.m. C.T.
Grant Amount	\$750,000
Minimum Match Amount	\$0 – see Scoring Criteria
National Program Objective	Benefit for Low- to Moderate-Income Persons
Application Method	Applications will be accepted online via the TDA-GO! grant management system. The system may be accessed by navigating to https://tda-go.intelligrants.com/ .

National Program Objective

Each proposed activity included in a TxCDBG Community Development application must meet U.S. Housing and Urban Development's (HUD) National Program Objective of **principally benefitting low-to moderate-income (LMI) persons**. LMI persons are those whose income is 80% or less of the area median family income (AMFI). HUD provides data to determine the income limits for each county.

If invited to the Project Application phase, applicants will identify the households benefiting from the proposed improvements and provide clear documentation as to the income status of those persons (also called beneficiaries) most commonly using either federal LMISD census data or door-to-door income surveys.

Note: It is not necessary to identify a project or the households benefitting during the Community Application phase. Instead, begin to consider which communities or neighborhoods are likely to fit the LMI standards, and what improvement are needed for those areas.

Community Eligibility Requirements

Eligible recipients of TxCDBG Program funding must meet all the following criteria, in accordance with Title 24, Part 570 of the Code of Federal Regulations and Title 4, Part 1, Chapter 30, Subchapter A, Section 30.4 of the Texas Administrative Code (TAC), and TxCDBG program requirements:

- 1) Qualify as a unit of general local government (UGLG).
A UGLG is a city, county, town, township, village, or other general purpose political subdivision of the state, or as otherwise defined in 42 U.S.C. §5302. Special purpose political subdivisions are not eligible as TxCDBG applicants.
- 2) Qualify as a non-entitlement community.
Only communities NOT identified as part of the federal CDBG entitlement program may apply for TxCDBG funding. Entitlement communities are listed in Appendix B Community Application Scoring Elements. Municipalities located within an entitlement county may elect to participate with either the county program or the state non-entitlement program, but not both; please contact the entitlement county to confirm eligibility for the current year.
- 3) Levy and collect a local property tax or local sales tax option in the current fiscal year.
- 4) Meet Progress Thresholds for existing TxCDBG grant agreements.
Applicants must demonstrate current compliance with progress threshold requirements for existing TxCDBG grant awards to be eligible for additional rounds of TxCDBG funding.
 - Mid-Point Progress Threshold: Existing Grant Agreements beginning on or before the date identified in the chart below must have satisfied all Group B requirements prior to the Community Application due date.
 - Final Progress Threshold: Existing Grant Agreements beginning on or before the date identified in the chart below must be completed and have submitted both the Project Completion Report (PCR) and the final payment request prior to the Community Application due date.
 - Where the Community Application due date falls between the date of an existing grant agreement's original end date and the date the Project Completion Report is due, TDA will initially accept a Community Application and will assess compliance with the Final Progress Threshold on the date the PCR becomes due.

Details regarding documentation for meeting these thresholds can be found in the TxCDBG Project Implementation Manual.

Fund Category	Mid- Point Progress Threshold applies if Grant Start Date is at least:	Final Progress Threshold applies if Grant Start Date is at least:
Community Development Fund (CDV)	12 months prior to due date (11/19/2025)	24 months prior to due date (11/19/2024)
Downtown Revitalization Program (CDM)	12 months prior to due date (11/19/2025)	24 months prior to due date (11/19/2024)
Colonia Fund (CFC & CEDAP only)	12 months prior to due date (11/19/2025)	24 months prior to due date (11/19/2024)
FAST Fund (CFA)	9 months prior to due date (2/19/2026)	18 months prior to due date (2/19/2025)
State Urgent Need Fund (CSU)	9 months prior to due date (2/19/2026)	12 months prior to due date (11/19/2025)
Pilot Projects: - Rural Economic Development - FAST Rural Outreach & Wellness Program	n/a	n/a

Eligible Projects

NOTE: The 2027-2028 TxCDBG Community Application does not require identification of a specific project or activity. The following Eligible Project information is provided in order for communities to understand the type of projects that may be considered for communities if/when invited by TDA to submit a Project Application.

Eligible Project Area

To meet the most common NPO of LMI Area benefit, the service/benefit area of the activity must be primarily residential and benefit at least 51.00% LMI persons (NOT 50.99%). The benefit area could be:

- **Citywide benefit:** A project intended to benefit all residents of the community, or
- **Area Benefit:** A project that is narrowly tailored to benefit a specific neighborhood or street.

Eligible Activities

All eligible TxCDBG program activities (see Appendix D - TxCDBG Activity Code Reference Table) are eligible for the CD Fund.

Eligible Activities - Regional Priorities

The Community Application requires the applicant's commitment to select a project based on activity priorities established by each state planning region. Reference Scoring Criteria (page 11) for detailed information.

The most common activities prioritized by the regions are:

- Water and/or sewer system improvements, including first-time services;
- Street reconstruction;
- Flood protection and drainage structure improvements;
- Sidewalks and lighting improvements;
- Parks and recreation improvements;
- Fire protection facilities, vehicles, and equipment;
- Housing rehabilitation; and
- Comprehensive planning services.

Eligible Associated Activities

- Grant Administration Services - Limited to 10% of the total grant funds requested.
- Engineering Services associated with eligible construction activities - Limited to 12% of the total grant funds requested.

All administration and engineering services related to TxCDBG projects must be procured competitively. Step-by-step instructions on competitive procurement can be found in the TxCDBG Project Implementation Manual: [Appendix D – Sample Administrative Services RFP Packet](#).

Ineligible Project Activities

The applicant may not use grant or matching funds for ineligible activities. In general, any type of activity not described or referred to in Section 105(a) of the Housing and Community Development Act of 1974 (HCDA), as amended, is ineligible for TxCDBG funding. Specific ineligible activities under the TxCDBG Program include:

Activity Description
Construction of buildings and facilities used for the general conduct of government (e.g., city halls and courthouses). The only exception is for improvements made to these buildings solely to provide complete access for elderly persons and persons with severe disabilities;
Financing of political activities;
Purchase of construction equipment;
Income payments, such as housing allowances;
Activities in a floodway may be ineligible; see Implementation Manual, Chapter 3 for specific guidance;
New housing construction; and
Operation and maintenance expenses of public facilities, improvements and services, including activities identified through the environmental review as maintenance activities.

Reference [TxCDBG Guide to Meeting a National Program Objective](#) for detailed guidance on eligible activities.

Additional Program Information

Although no action related to the following requirements is required during the Community Application phase, applicants should be aware that these federal, state, and program requirements will apply if the community is selected for funding.

- Competitive Procurement – Administration Services and Engineering Services;
- National Environmental Policy Act (NEPA) and related Environmental Review;
- Uniform Relocation Assistance and Real Property Acquisition Act (URA);
- Competitive Procurement – Construction Services / Materials;
- Davis-Bacon Act and related Labor Standards;
- Single Audit requirements;
- Fair Housing and Civil Rights requirements;
- Uniform Administrative Requirements and Cost Principles; and
- Build America, Buy America (BABA) Act– Construction Services / Materials;
- Housing and Community Development Act and related CDBG regulations, including the National Program Objective.

Details on TxCDBG grant management and program requirements can be found in the [TxCDBG Project Implementation Manual](#).

Application Acceptance

TDA staff will review each submitted Community Application. Applications received by the published deadline may be disqualified for reasons including, but not limited to, the following:

- The Applicant is not a unit of general local government;
- The Applicant is identified as a CDBG Entitlement Program participant;
- The Applicant does not meet the Applicant Threshold Requirements;
- The Community Application does not comply with the requirement to provide a passed/adopted local government resolution authorizing submission of the Community Application;
- The Community Application does not comply with the requirement to fully complete all required forms in the TDA-GO system;
- The Community Application contains false information; or
- The Applicant does not respond, refuses to respond, or does not provide an adequate response to requests for revisions or additional information within the prescribed timeline.

Complete and eligible Community Applications will be scored by TDA staff, and cumulative scores will be posted to the TDA website for public review.

Steps in Community Application Process

Step 1: Create application in TDA-GO

TxCDBG Community Applications will only be accepted online through the TDA-GO grant management system.

TDA-GO can be accessed by navigating to <https://tda-go.intelligrants.com/>

For assistance creating a new account for an individual person and/or community, refer to [How to Register New Users and Organizations](#) in the TxCDBG Project Implementation Manual.

For assistance initiating or completing the Community Application, see [Appendix C – Community Application TDA-GO Instructions](#) or attend TDA's 2027 Community Application Office Hours, dates and times available on TDA's [Training and Events](#) website.

Step 2: Develop community needs list

TDA expects each Community Application to identify a list of 10-15 community needs relevant to the community's participation in the TxCDBG program.

Community needs identified in the TxCDBG Community Application should reflect the priorities of the local government, developed through consultation with local officials and staff as well as existing planning documents developed by the community.

For the 2027-2028 TxCDBG Community Application process, a community needs list must outline each of these factors for each need listed:

- Community Need – a broad community need statement that describes the problem.
- Activity category – select from the appropriate activity code from the dropdown list to classify each community need.

If selected to complete the Project Application, the Applicant will be asked at that time to provide a more detailed list of community needs and projects to address those needs, which will inform any future amendment requests.

Examples of Community Needs – General Information include:

Community Need	Activity Category
Water lines are deteriorated resulting in significant water loss	03J
Wastewater treatment plant has deficiencies identified by TCEQ	03J
Streets in the downtown area are deteriorated	03K
Sidewalks are deteriorated and unsafe	03L
Poor drainage leads to flooding and deteriorating infrastructure	03I or 03K
The community lacks a facility for community programs and local events	03E

For assistance in determining the appropriate Activity category, contact CDBGApps@texasagriculture.gov

Step 3: Adopt the necessary local governing body resolution committing to the grant application

TxCDBG Community Applications require a resolution from the local governing body (i.e., County Commissioners Court or City Council) authorizing the submission of a Community Application and confirming the community's commitments related to the program. Failure to comply with this resolution requirement will result in disqualification of the application.

Resolution: Community Commitment

The resolution must:

1. Authorize the submission of a Community Application for funding under the Texas Community Development Block Grant Program;
2. Identify the fund category and year under which the application is to be considered;
3. Designate the dollar amount of matching funds committed;
4. Commit to, if selected for funding, developing a project that meets programmatic priorities as identified in the Community Application, including commitment to a specific tier of regional priorities; and
5. Commit to compliance with all federal, state, and program requirements, including environmental review, labor standards, procurement, acquisition of property, civil rights, and administrative requirements.

The required resolution format is found in Appendix A - Community Application Public Participation – update the relevant information fields prior to publication. Replace the red text with the appropriate response.

Step 4: Complete and submit the Community Application in TDA-GO

Complete the application in the TDA-GO system. Additional step-by-step instructions can be found in Appendix C - Community Application TDA-GO Instructions.

The completed application must be submitted in TDA-GO. Under **Status Options**, select **Submit Application** to complete this final step.

Scoring Criteria

The Community Applications may receive up to 200 points. The five scoring elements are summarized below. Detailed scoring instructions follow in the same order.

Locate the name of your community on each source document listed below to review the scoring data:

Scoring Element	Maximum Points	Source
Regional Project Priorities	50	Applicant's resolution
Poverty Rate	20	American Community Survey (ACS) 5-year estimate, Table S1701
Match Ratio	50	Applicant's resolution, ACS Table B1003 for population
Previous Funding	60	TxCDBG Grant History report
Past Performance	20	TxCDBG grant management records
Total Points	200	
Tie Breaker: Median Household Income		ACS 5-year estimate, Table DP03

Regional Project Priorities – 50 Points

Points are awarded based on the local government's commitment to complete a project identified as a priority by the applicable state planning region. The applicant documents this commitment in its resolution.

Applicants should review the established [2027 – 2028 CD Fund regional priorities on the TDA website](#) before adopting the resolution.

Unified Scoring Committee (USC) Scoring Factors

Poverty Rate – 20 Points

1. Calculate each applicant's poverty rate by dividing the number of persons at or below the designated poverty level by the population for whom poverty status was determined.
2. Calculate the average poverty rate by dividing the sum of all applicants' poverty rates by the number of applicants.
3. Calculate the base by multiplying the average poverty rate by 1.25.
4. Divide each applicant's poverty rate by the base to determine the applicant's poverty factor.
5. Multiply the applicant's poverty factor by 20 points. Scores exceeding 20 points are capped at 20 points.

Match Ratio – 50 Points

Match Ratio points are based on the amount of matching funds committed relative to the maximum CDBG grant amount. First identify the applicant category below, then use only that table to determine the score.

ALL COUNTY APPLICANTS-Regardless of population size

Points	Minimum Match Ratio	Matching Funds Committed
50	2%	\$15,000 or more
40	1.5%	\$11,250 - \$14,999
30	1%	\$7,500 - \$11,249
20	0.5%	\$3,750 - \$7,499
10	Less than 0.5%	\$0 - \$3,749

CITY APPLICANTS — Population 1,500 or less

Points	Minimum Match Ratio	Matching Funds Committed
50	1.0%	\$7,500 or more
40	0.75%	\$5,625 - \$7,499
30	0.50%	\$3,750 - \$5,624
20	0.25%	\$1,875 - \$3,749
10	Less than 0.25%	\$0 - \$1,874

CITY APPLICANTS — Population 1,501-3,000

Points	Minimum Match Ratio	Matching Funds Committed
50	3.5%	\$26,250 or more
40	2.5%	\$18,750 - \$26,249
30	1.5%	\$11,250 - \$18,749
20	0.5%	\$3,750 - \$11,249
10	Less than 0.5%	\$0 - \$3,749

CITY APPLICANTS — Population 3,001-5,000

Points	Minimum Match Ratio	Matching Funds Committed
50	5%	\$37,500 or more
40	4%	\$30,000 - \$37,499
30	3%	\$22,500 - \$29,999
20	2%	\$15,000 - \$22,499
10	Less than 2%	\$0 - \$14,999

CITY APPLICANTS — Population 5,001-10,000

Points	Minimum Match Ratio	Matching Funds Committed
50	10%	\$75,000 or more
40	8%	\$60,000 - \$74,999
30	6%	\$45,000 - \$59,999
20	4%	\$30,000 - \$44,999
10	Less than 4%	\$0 - \$29,999

CITY APPLICANTS — Population over 10,000

Points	Minimum Match Ratio	Matching Funds Committed
50	15%	\$112,500 or more
40	11.5%	\$86,250 - \$112,499
30	7.5%	\$56,250 - \$86,249
20	3.5%	\$26,250 - \$56,249
10	Less than 3.5%	\$0 - \$26,249

Match documentation: Match commitments may be in cash and/or in-kind. The applicant must provide a resolution from the city council or county commissioners court authorizing the match expenditure. The resolution must include the commitment amount and proposed use of the funds. If other eligible funding sources are committed to the project, a commitment letter from each source must also be submitted.

Previous Funding – 60 Points

Points are based on TxCDBG records of Community Development Fund (CDV) awards executed during the previous three fund cycles.

CDV Awards in Previous Three Fund Cycles	Points
0 CDV awards	60
1 CDV awards	40
2 CDV awards	20
3 CDV awards	0

State Selected Scoring Factors

Past Performance – 20 Points

Applies to previously awarded grants from September 1, 2022, through August 31, 2026. Each applicant begins with full points for each factor. Points are deducted based on performance, and the final Past Performance score is the average of the scores for each grant awarded during the review period.

Category	Methodology	Points
Timely submission of closeout	Deduct 5 points if the closeout report was not submitted within 60 days of the grant end date.	5 points
Timeliness of environmental clearance	Deduct 0 points if completed within 30 days of the 210-day milestone;	5 points
	Deduct 1 point if within 60 days	
	Deduct 3 points if within 90 days	
	Deduct 5 points if not completed within 90 days of the milestone (271+ days after grant start).	
Maximum utilization of grant funds awarded	Deduct 0 points for completed grants that fully expended grant funds or deobligated less than \$10,000.	7 points
	Deduct 7 points when the deobligated amount is \$10,000 or more	
Timeliness of completing projects	Deduct 3 points for a previous grant that received an extension.	3 points

Tie Breaker

If applicants have the same total score, rank the applicant with the lowest median household income first.

Appendix A – Community Application Public Participation

Required Format - Application Resolution

RESOLUTION

A RESOLUTION OF THE [CITY COUNCIL/COMMISSIONERS COURT] OF [COMMUNITY NAME], TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the [City Council/ Commissioners Court] of the [City/County] of [Community Name] desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the [City/County] of [Community Name] to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE [CITY COUNCIL/COMMISSIONERS COURT] OF [COMMUNITY NAME], TEXAS,

1. That a Texas Community Development Block Grant Program application for the 2027-2028 Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That the [City/County] of [Community Name] commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as [First Priority / Second Priority (or higher) / Third Priority (or higher) / all priority tiers].
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the [City/County] of [Community Name] is committing to provide \$xx,xxx.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this ____ day of _____, 20__.

[Name, Title]
[City/County] of [Community Name], Texas

[Name Title]
[City/County] of [Community Name], Texas

Appendix B – Community Application Scoring Elements

[Click here to access Appendix B](#)

Appendix C – Community Application TDA-GO Instructions

[Click here to access Appendix C](#)

Appendix D – TxCDBG Activity Code Reference Table

Code	Description
01	Acquisition of Real Property Acquisition of real property that will be developed for a public purpose. Use code 01 for the CDBG-funded purchase of real property on which, for example, a public facility or housing will be constructed. When CDBG funds are used to: - acquire a public facility that will be rehabilitated with CDBG funds and continue to be used as a public facility, assign the appropriate 03* code. - acquire housing that will be rehabilitated, use code 14G.
02	Disposition of Real Property Costs related to the sale, lease, or donation of real property acquired with CDBG funds or under urban renewal. These include the costs of temporarily maintaining property pending disposition and costs incidental to disposition of the property.
03A	Senior Centers Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors. 03A may be used for a facility serving both the elderly and the handicapped, provided it is not intended primarily to serve persons with handicaps. If it is, use 03B instead. For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.
03D	Youth Centers Acquisition, construction, or rehabilitation of facilities intended primarily for young people aged 13 to 19. These include playground and recreational facilities that are part of a youth center. For the acquisition, construction or rehabilitation of facilities intended primarily for children aged 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.
03E	Neighborhood Facilities Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or multiple purposes (including recreational). Such facilities may include libraries and public schools.
03F	Parks, Recreational Facilities Development of open space areas or facilities intended primarily for recreational use.
03G	Parking Facilities Acquisition, construction, or rehabilitation of parking lots and parking garages. Also use 03G if the primary purpose of rehabilitating a public facility or carrying out a street improvement activity is to improve parking. If parking improvements are only part of a larger street improvement activity, use 03K.
03I	Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins. Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. Use 03J for storm sewers and 03K for street and storm drains.

03J	Water/Sewer Improvements Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of incidental street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J. For water/sewer improvements that are part of: • more extensive street improvements, use 03K (assign 03K, for example, to an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks). • a housing rehabilitation activity, use the appropriate 14* matrix code. • flood drainage facilities, use 03I.
03K	Street Improvements Installation or reconstruction of streets, street drains, storm drains, curbs and gutters, tunnels, and bridges. May also include, when performed in conjunction with street reconstruction and unless restricted by the Application Guide: • curbs and gutters, • traffic lights/signs, and • street lighting, and/or street signs.
03L	Sidewalks Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.
03M	Child Care Centers Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers. For the construction or rehabilitation of facilities for abused and neglected children, use 03Q. For the construction or rehabilitation of facilities for teenagers, use 03D.
03O	Fire Stations/Equipment Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.
03P	Health Facilities Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes. Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.
03	Other Public Facilities and Improvements Do not use this code unless an activity does not fall under a more specific 03* code. This code includes is for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).
04	Clearance and Demolition Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.
05D	Youth Services Services for young people aged 13 to 19 that include, for example, recreational services limited to teenagers and teen counseling programs.

	When CDBG funds are used for: • counseling programs that target teens but include counseling for the family as well, use 05D; • For services for children aged 12 and under, use 05L; • For services for abused and neglected children, use 05N.
05L	Child Care Services Services that will benefit children (generally under age 13), including parenting skills classes. For services exclusively for abused and neglected children, use 05N.
05M	Health Services Services addressing the physical health needs of residents of the community. For mental health services, use 05O.
05R	Homeownership Assistance (not direct) Homeowner downpayment assistance provided as a public service. If housing counseling is provided to those applying for downpayment assistance, the counseling is considered part of the 05R activity. Assistance provided under 05R must meet the low/mod housing national objective. Therefore, unless the assistance is provided by an 105(a)(15) entity in a CRSA, it is subject to the public service cap and only low/mod households may be assisted. If the assistance is provided by a 105(a)(15) in a CRSA, the housing units for which CDBG funds are obligated in a program year may be aggregated and treated as a single structure for purposes of meeting the housing national objective (that is, only 51% of the units must be occupied by LMI households). For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13.
05U	Housing Counseling Housing counseling for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).
05	Other Public Services Do not use this code for public services activities unless an activity does not fall under a more specific 05* code. Examples of legitimate uses of this code are referrals to social services, neighborhood cleanup, graffiti removal, and food distribution (community kitchen, food bank, and food pantry services).
06	Interim Assistance Only for activities undertaken either to: • Make limited improvements (e.g., repair of streets, sidewalks, or public buildings) intended solely to arrest further deterioration of physically deteriorated areas prior to making permanent improvements. • Alleviate emergency conditions threatening public health and safety, such as removal of tree limbs or other debris after a major storm.
08	Relocation Relocation payments and other assistance for permanently or temporarily displaced individuals, families, businesses, non-profit organizations, and farms.
14A	Rehab: Single-Unit Residential Rehabilitation of privately owned, single-unit homes.
14A	Rehab: Single-Unit Residential Water Services First-time yardlines/service connections.

14A	Rehab: Single-Unit Residential Sewer Services First-time yardlines/service connections and on-site sewage facilities.
14B	Rehab: Multi-Unit Residential Rehabilitation of privately owned buildings with two or more permanent residential units. For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.
14C	Rehab: Public Housing Modernization Rehabilitation of housing units owned/operated by a public housing authority (PHA).
14D	Rehab: Other Publicly Owned Residential Buildings Rehabilitation of permanent housing owned by a public entity other than a PHA. For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.
14H	Rehab: Administration All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing; survey, site, and utility plans; application processing; and other fees. Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehab program (e.g., tenant/landlord counseling). For housing rehabilitation administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21.
15	Code Enforcement Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. For the correction of code violations, use the appropriate rehabilitation code.
16A	Residential Historic Preservation Rehabilitation of historic buildings for residential use.
16B	Non-Residential Historic Preservation Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.
18A	Economic Development: Direct Financial Assistance to For-Profits Financial assistance to for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants. With one exception, a separate 18A activity must be set up for each business assisted. The exception is an activity carried out under 570.483(b)(4)(vi), for which job aggregation is allowed.
19C	CDBG Non-Profit Organization Capacity Building

	Activities specifically designed to increase the capacity of non-profit organizations to carry out eligible community revitalization or economic development activities. Such activities may include providing technical assistance and specialized training to staff.
20	Planning Program planning activities, including the development of comprehensive plans (e.g., a consolidated plan), community development plans, energy strategies, capacity building, environmental studies, area neighborhood plans, and functional plans. Unless otherwise stated in the application guide, planning activities require development of a community-wide, comprehensive plan that includes at a minimum • Base mapping, • Land use analysis, • Housing and population analysis, • Financial analysis for capital improvements and • System mapping, review of current conditions, and evaluation for compliance with relevant minimum standards for at least three (3) of the following planning elements: ○ Utility systems, ○ Storm drainage systems, ○ Transportation systems, ○ Parks and recreation facilities, ○ Zoning Ordinances, or ○ Subdivision Ordinances. Requests for special planning studies must document the specific need for the activity and TDA reserves the right to negotiate this element in the application and/or award stage, including requiring additional matching funds.
21A	General Program Administration Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Also use 21A to report the use of CDBG funds to administer Federally designated Empowerment Zones or Enterprise Communities. For CDBG funding of HOME admin costs, use 21H; for CDBG funding of HOME CHDO operating expenses, use 21I.

For a more comprehensive list of activity codes, go to:

<https://files.hudexchange.info/resources/documents/Matrix-Code-Definitions.pdf>