

Application to Prequalify Planning Services Providers

TxCDBG Cycle Type: 2020

Firm Name: Ricardo Gomez & Associates	DUNS Number: 826082435	Federal EIN: 74-2600983
Prequalification Contact First, Last Name and Title: Ricardo Gomez, Chief Planner	Phone Number: +1 (956) 578-9559	Prequalification Contact E-mail Address: RGainArroyoCity@aol.com
Firm Web Address	Firm Mailing Address 36068 Marshall Hutts, Rio Hondo, Tx	Name of Firm's President/Managing Officer: Ricardo Gomez

Application for Prequalification to Provide Planning Services

IMPORTANT: The term "respondent" refers to the individual or firm responding to this RFQ. Responses to the items in Part 1 will be posted on TDA's website with the Approved Vendor List for Planning Services. Responses to the items in Part 2 will be disclosed to participating local governments during the project-based solicitation. The applicant must verify their eligibility through the System for Award Management (SAM) and demonstrate they are not listed on the government-wide exclusion list. Attach printout(s) of verification page with date. **With the exception of SAM verification, TDA will not accept or publish any attachments to the application. A response is required for all questions.**

Part 1

1. Provide a brief history or background of the respondent including number of years in the business of providing planning services.

Ricardo Gomez and Associates has been providing grant writing and administrative services since 1973.

2. Describe the respondent's experience with the Community Development Block Grant (CDBG) Program and in particular the state CDBG program.

Ricardo Gomez and Associates has over 35 years of CDBG experience, having worked in both Entitlement and Non-Entitlement Communities. We have packaged hundreds of CDBG applications for over 40 Texas Cities, Counties, Schools and Non-Profits.

3. Describe the respondent's experience with the following:

a. Comprehensive plans

Comprehensive Plan—City of San Perlita
Comprehensive Plan—City of Rio Hondo
Comprehensive Plan—City of Los Indios
Comprehensive Plan—City of Lyford
Comprehensive Plan—City of Port Isabel
Comprehensive Plan—City of Elsa
Comprehensive Plan—City of San Juan
Comprehensive Plan—City of Alton
Comprehensive Plan—City of La Grulla

b. Community development plans

Capitol Improvement Plan—City of San Perlita
Capitol Improvement Plan—City of Rio Hondo
Capitol Improvement Plan—City of Los Indios
Capitol Improvement Plan—City of Lyford
Capitol Improvement Plan—City of Port Isabel
Capitol Improvement Plan—City of Elsa
Capitol Improvement Plan—City of San Juan
Capitol Improvement Plan—City of Alton
Capitol Improvement Plan—City of La Grulla

c. Functional plans (e.g. housing, land use, economic development, open space, energy use, flood plain/wetlands, etc.)

Comprehensive Park Plan—City of San Perlita
Comprehensive Park Plan—City of La Grulla
Comprehensive Park Plan—City of Palmview

Comprehensive Park Plan—City of San Juan
 Comprehensive Park Plan—City of Alton
 Comprehensive Park Plan—City of Elsa
 Comprehensive Park Plan—City of Hidalgo
 Comprehensive Park Plan—City of Los Indios
 Comprehensive Park Plan—City of Rio Hondo
 Comprehensive Park Plan—City of Port Isabel
 Comprehensive Park Plan—City of Progreso
 Comprehensive Park Plan—City of Lyford
 Comprehensive Park Plan—Sebastian MUD
 Comprehensive Park Plan—County of Hidalgo

d. Economic development plans

Comprehensive Economic Development Strategy, —City of Elsa
 Comprehensive Economic Development Strategy, —City of San Juan
 Comprehensive Economic Development Strategy, —City of Palmview

e. Other plans/studies (e.g. neighborhood plans, capital improvement programs, individual project planning, environmental/historic preservation, etc.)

Comprehensive Colonia Study—City of Palmview (172 Colonias)
 Comprehensive Colonia Study—City of San Juan (15 Colonias)
 Comprehensive Colonia Study—City of Elsa (25 Colonias)
 Comprehensive Colonia Study—County of Hidalgo (250 Colonias)
 Comprehensive Colonia Study—City of Rio Hondo (7 Colonias)
 Comprehensive Colonia Study—City of Alton (45 Colonias)

f. Policy planning-management-capacity building activities

n/a

g. Grant writing/administration activities

City Manager/Grant Administrator in several Texas Cities and Counties.
 Grant Writing since 1973.

The following is a partial list of past City Management experience in South Texas.

Deputy City Manager—City of Mission
 City Manager—City of Mission
 City Manager—City of Elsa (served three separate and distinct terms, 1983, 1995, 2002)
 City Manager—City of Los Indios
 City Manager—City of San Juan
 City Manager—City of Palmview
 City Manager—City of Los Indios
 Consultant City Manager—City of Primera
 Consultant City Manager—City of San Perlita

The following is a partial list of past Judicial experience in South Texas.

Municipal Judge—City of Progreso
 Municipal Judge—City of San Perlita (Current Presiding Judge)
 Municipal Judge—City of La Grulla (Current Alternate Judge)
 Municipal Judge—City of Primera
 Municipal Judge—City of San Rosa
 Municipal Judge—City of Rio Hondo
 Municipal Judge—City of Los Indios
 Municipal Judge—City of Palmview
 Municipal Judge—City of Elsa

Over 40 years of grant writing and administration experience. First grant written and funded was in 1973 with HUD for the construction of 20 self-help housing units.

4. Describe the range of services that the respondent offers in-house and the services typically offered through subcontractors.

All services are in-house.

5. Identify the geographic areas in which the respondent offers services.

<input type="checkbox"/> AACOG	<input type="checkbox"/> ATCOG	<input type="checkbox"/> BVCOG	<input type="checkbox"/> CAPCOG	<input type="checkbox"/> CBCOG
<input type="checkbox"/> CTCOG	<input type="checkbox"/> CVCOG	<input type="checkbox"/> DETCOG	<input type="checkbox"/> ETCOG	<input type="checkbox"/> GCRPC
<input type="checkbox"/> HGAC	<input type="checkbox"/> HOTCOG	<input type="checkbox"/> LRGVDC	<input type="checkbox"/> MRGDC	<input type="checkbox"/> NCTCOG
<input type="checkbox"/> NORTEX	<input type="checkbox"/> PBRPC	<input type="checkbox"/> PRPC	<input type="checkbox"/> RGCOG	<input type="checkbox"/> SETRPC
<input type="checkbox"/> SPAG	<input type="checkbox"/> STDC	<input type="checkbox"/> TEXOMA	<input type="checkbox"/> WCTCOG	<input checked="" type="checkbox"/> Statewide

6. Describe the respondent's ability to devote the needed time to a project based on current workload.

Ricardo Gomez is always available for contract work.

7. Is the respondent a TxCDBG certified administrator?

- ☒ Yes, certified in 2019 and can provide administrative services for planning contracts.
- ☐ No, but can provide administrative services for planning contracts and will become certified.
- ☐ No, and does not offer administrative services for planning contracts.

If "No", provide most recent year of certification (as applicable):

8. Using the table below, provide detailed information on up to five planning services projects the respondent completed (if possible, include contracts with multiple different entities served by the respondent; in particular, planning projects supported by federal funds or those subject to federal requirements). Only include projects that were conducted in the last five (5) years or are currently under contract with the respondent, and that can be used as references.

Project Data and References			Add Project
Remove Project	Project Name	City of La Grulla Comprehensive Plan	
Project Type		City wide Planning Activities	
Project Location (Jurisdiction)		City of La Grulla	
Project Description		City wide Comprehensive Studies.	
Roles & Responsibilities		Development comprehensive Plans, Capitol Improvement goals, strategies and mapping.	
Project Cost		\$30,000	
Financing/Funding Source		TDA	
Project Schedule -Start and End Dates -Describe if project was completed on schedule or delayed		All activities completed withing schedule.	

Project Personnel List all personnel associated with this project and their roles and responsibilities (only list those who may be assigned to a project).	Ricardo Gomez-Chief Planner Armando Prado-Asst. Planner/Inspector Claudia Harmon-Asst. Planner
Contact Information Current phone and e-mail address of local government representatives you worked with.	Pedro Flores, Mayor 956-487-3341 m.garza@cityofgrulla.com

9. Describe the experience, competence and training of personnel with respect to provision of planning services, and related work. Use the following table to present background on **key** personnel who will potentially be assigned responsibility for a core project task.

See Key Personal Profiles below.

Key Personnel Profile(s)		Add Personnel
Remove Personnel	Full Name	Ricardo Gomez
Potential Role	Chief Planner and Manager	
Base Location	Main office, Rio Hondo, Texas	
Current Employment	Ricardo Gomez and Associates	
Current job title	Chief Planner	
Job responsibilities	n/a	
Number of years with respondent	General Manager over 30	
Overall	Municipal Planner since 1979.	
Total Years or relevant experience		
Other relevant experience or accomplishments		
NOTE: More detailed information, that expands upon staff experience, training background and other relevant information, may be provided at the request of interested communities who are in the process of soliciting proposals for planning services.		
Remove Personnel	Full Name	Armando Prado
Potential Role	Lead Planner	
Base Location	Main RGA Office, Rio Hondo, Texas	
Current Employment	Fulcrum Engineering and Consultant Services	
Current job title	Planner and Plan Inspector, (Streets, utilities and housing construction)	
Job responsibilities	Fulcrum Eng., Plans and construction inspector, 15 years.	
Number of years with respondent	May 2020, Graduate candidate in Electrical Engineering, UT-Rio Grande Valley	
Overall	Over 20 years of direct City Planning.	
Total Years or relevant experience		
Other relevant experience or accomplishments		
NOTE: More detailed information, that expands upon staff experience, training background and other relevant information, may be provided at the request of interested communities who are in the process of soliciting proposals for planning services.		

10. Provide a statement on the availability and commitment of the firm and personnel to undertake the project.

Ricardo Gomez and Associates is available 24/7 and immediately.

11. Is the respondent certified or self-identified as a small business, minority- or woman- owned business enterprise, or Section 3 business?

Small Business	Woman Owned	Minority Owned	Section 3
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

12. State the respondent's policy regarding affirmative action.

RGA has an adopted Affirmation Action Plan that conforms to all State and Federal Regulations.

13. Provide any additional information that the respondent feels is essential to the respondent's statement of qualifications.

Ricardo Gomez and Associates has from time to time been under a State Contract as an CDBG Application Reviewer and was part of team of Consultants to assist the State CDBG Program prepare its first Implementation Manual.