**Texas Community Development Block Grant**

**Phase Two Solicitation for Administrative/Planning Services**

**Evaluation of Proposals**

|  |  |  |  |  |  |  |  |  |  |  |  |
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| **Applicant Community:** |  | | | | | | | | | | |
| **Evaluation Team:**  (at least three persons required, including one local official) | **Name of Evaluator** | | | | | | | | | **Title** | |
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| **Program:** (list ONLY one program per form, create a separate A508 for each additional program) | Example: 2021-2022 Community Development Fund, 2020 Downtown Revitalization Fund, 2020 FAST Fund, etc. | | | | | | | | | | |
| **Description of Anticipated Project:** | Example: reconstruct streets and install sidewalk in downtown district, purchase two brush trucks and bunker gear, rehabilitate wastewater treatment facility’s drying beds, etc. | | | | | | | | | | |
| **Date Solicitation Sent:** |  | | | | | | | | | | |
| **Responses received:** | **Name of Firm** | | | | | | | | **Date Response Received** | | |
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| **Evaluation of Proposals:**  (revise/add/delete services in this section as appropriate) | **Enter for each criterion & proposal:** (criteria listed on A506)   * Points awarded, or * Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U). | | | | | | | | | | |
| Name of Firm | Experience | Prior Work Performance | Capacity to Perform | Proposed Cost | Other \_\_\_\_\_\_ | | Other \_\_\_\_\_\_ | Notes | | | | |
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| Firm Recommended: |  | | | | | | | | | | |
| Firm Selected: |  | | | | | | | | | | |
|  | \* If Firm Selected differs from Firm recommended by Evaluators, provide explanation | | | | | | | | | | |
| Conflict of Interest Evaluated by: | * Conflict exists, firm disqualified | | | | | * No conflict exists | | | | |  |
| Date Awarded by Governing Body: |  | | | | | | | | | | |
| Signature of Lead Evaluator: |  | | | | | | | | | | |