**Texas Community Development Block Grant**

**Phase Two Solicitation for Administrative/Planning Services**

**Evaluation of Proposals**

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| --- | --- |
| **Applicant Community:** |  |
| **Evaluation Team:**(at least three persons required, including one local official) | **Name of Evaluator** | **Title** |
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| **Program:** (list ONLY one program per form, create a separate A508 for each additional program) | Example: 2021-2022 Community Development Fund, 2020 Downtown Revitalization Fund, 2020 FAST Fund, etc. |
| **Description of Anticipated Project:** | Example: reconstruct streets and install sidewalk in downtown district, purchase two brush trucks and bunker gear, rehabilitate wastewater treatment facility’s drying beds, etc. |
| **Date Solicitation Sent:** |  |
| **Responses received:** | **Name of Firm** | **Date Response Received** |
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| **Evaluation of Proposals:**(revise/add/delete services in this section as appropriate) | **Enter for each criterion & proposal:** (criteria listed on A506)* Points awarded, or
* Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).
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| Name of Firm | Experience | Prior Work Performance | Capacity to Perform  | Proposed Cost | Other \_\_\_\_\_\_ | Other \_\_\_\_\_\_ | Notes |
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| Firm Recommended: |  |
| Firm Selected: |  |
|  | \* If Firm Selected differs from Firm recommended by Evaluators, provide explanation |
| Conflict of Interest Evaluated by: | * Conflict exists, firm disqualified
 | * No conflict exists
 |  |
| Date Awarded by Governing Body: |  |
| Signature of Lead Evaluator: |  |