INSTRUCTIONS FOR
INDIVIDUAL REQUEST FOR SPC CERTIFIED
APPLICATOR RECERTIFICATION CREDIT
FORM NO. SPCS-432

All sections on the application must be completed, unless otherwise noted on the application and these instructions. Return the application to TDA.

For assistance completing the application, call 1-800-TELL-TDA (835-5832) or directly (512) 463-3207. For the hearing impaired, call Relay Texas 1-800-735-2988 (voice) or 1-800-735-2989 (TDD/TT).

SECTION A

1. VERIFICATION INFORMATION
Please provide your name, TDA pesticide applicator client and license number and a current phone number.

SECTION B

1. SPONSOR INFORMATION
Please provide the name of the sponsoring organization or business and check the type of organization.

2. CONTACT PERSON
Please provide a contact person.

3. MAILING ADDRESS
Enter the address at which the contact person receives general correspondence.

4. CONTACT INFORMATION
Please provide phone numbers. An e-mail address is optional but provides TDA with another way to contact the sponsor.

SECTION C

1. COURSE INFORMATION
Provide the requested information for the course you took.

SECTION D

1. COURSE SCHEDULE
Provide the dates, time and location of the course.

SECTION E

1. COURSE TOPICS
Provide the number of hours for each topic covered by the course.

SECTION F

1. METHOD OF INSTRUCTION
Check all methods of instruction that were used in the course.

SECTION G

1. INSTRUCTOR INFORMATION
Please provide the requested information for all instructors who taught the course or provide a program that details the instructors and their qualifications.

SECTION H

1. TRAINING VERIFICATION
List the way you were checked as to how you understand the materials presented in this course; for example, quizzes, exams or discussion questions.

SECTION I

1. ADDITIONAL INFORMATION
List all handouts, manuals and examinations that were used during the course presentation. Submit any other items you believe will assist in the review and approval of this application.

SECTION J

1. CHECKLIST
Use this checklist to be sure you have provided all the necessary information to have your CEU course evaluated.